What should the content of my written work contain?

Within your unit work have you considered the following in your response.

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| Explanations | Examples | Differences |
| Positives | Downsides, the negatives | Your thoughts/Reflections |
| Possible improvements | Recommendations | Next steps |

Common Verbs should be reviewed and used where possible within the main part of your writing. By using common verbs, it demonstrates an ability to assess, evaluate, compare, summarise, etc. It shows you understand the research you have undertaken.

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| **Common Verb** | **Explanation** | **Example** |
| Analyse | Separate information into components and identify their characteristics. Discuss the pros and cons of a topic or argument and make reasoned comments | Analyse factors that influence the capacity of an individual to express consent. |
| Compare | Identify similarities and differences | Compare the different uses of risk assessments in a care setting. |
| Contrast | Identify differences | Contrast models of health and well-being |
| Define | State or describe the nature, scope or meaning. It is not sufficient to provide a bullet points. | Define the five statutory principles included in the Mental Capacity Act 2005. |
| Discuss | Give an account that addresses a range of ideas and arguments | Discuss the relationship between person-centred planning and the commissioning and delivery of services. |
| Evaluate | Make a qualitive judgement taking into account different factors and using available knowledge, experience and/or evidence | Evaluate the use of care plans in applying person-centred values. |
| Explain | Provide detailed information about the subject with reasons showing how or why. Responses could include examples to support these reasons. | Explain how communication affects relationships in the work setting. |
| Identify | Recognise and name the main points accurately. (Some description may also be necessary to gain higher marks when using compensatory marking). | Identify specific tasks in the work setting that should not be carried out without special training. |
| Outline | A description setting out main characteristic/points | Outline good practice guidelines for managing continence. |
| Review | Survey information, methods, outcomes, conclusions, after the event, deciding what was effective or not | Review the outcomes of learning and development. |
| State | Express in precise and clear terms | State the prevalence of malnutrition amongst individuals accessing health and social care services. |
| Summarise | Give the main points in a CONSICE account omitting details | Summarise regulation, policies, and codes of practice in relation to professional development. |